



**NEWCOURT COMMUNITY ASSOCIATION
REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 31ST DECEMBER 2020**

**NEWCOURT COMMUNITY ASSOCIATION
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

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NEWCOURT COMMUNITY ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31ST DECEMBER 2020

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name: Newcourt Community Association

Working Name: NCA

Registered Charity Number: 1152841

Address: Newcourt Community Centre
Blakeslee Drive
Exeter
EX2 7FN

Bankers: National Westminster Bank PLC
18 St Thomas Centre
Cowick Street
Exeter
EX4 3DL

Co-operative Bank PLC
Online banking

Independent Examiner: Mr M B J Cronin MAAT FCIE
Bowhill Bookkeeping Services
172 Newman Road
Exeter
EX4 1PQ

Trustees:

The following trustees served during the year and to the date this report was approved:

(Note: Three trustees have been co-opted December 2019 to be elected officially at the AGM in 2021)

Richard Whittaker (Chair and Secretary)
Paul Brady
Judy Cretney
Jonathan Draper
Emma Kain

Christina Thomas (co-opted 12th December 2019)

David Russell (resigned 17th November 2020)
Yvonne Russell (resigned 31st December 2020)
Nick Postlethwaite (co-opted 12th December 2019 – resigned 1st July 2020)
Stephen Collier (co-opted 12th December 2019 – resigned 28th January 2021)

Officers:

The following officers served during the year and to the date this report was approved:

Ken Cretney - Treasurer (resigned 31st January 2021, awaiting confirmation of replacement)
Yvonne Russell - Minute Secretary (resigned 31st December 2020)

NEWCOURT COMMUNITY ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31ST DECEMBER 2020

The Trustees present their report along with the financial statements of the CIO for the year to 31st December 2020. The financial statements have been prepared in accordance with the accounting policies set out on page 11; comply with the CIO's constitution, applicable law, and follow best practice as laid down in the SORP FRS 102.

The reference and administrative information set out on page 1 forms part of this report.

1. Structure, Governance and Management

Newcourt Community Association is a Charitable Incorporated Organisation (CIO) which is governed by an 'associated' model Constitution adopted on 16 June 2013. The charity was registered with the Charity Commission on 12 July 2013 and took over the bank balance as at that date of its predecessor, the unincorporated association 'Newcourt Community Association'.

The NCA is governed by a board comprising a minimum of 3 and a maximum of 12 appointed trustees, of which at least two thirds of the trustees must be residents of Newcourt and voting members of the NCA. New trustees are appointed either through being elected by the members or co-opted by the existing trustees. New trustees appointed by the existing trustees must retire at the next AGM following their appointment, and one third of the trustees appointed by the members must also retire at the AGM. This ensures that there will always be an opportunity for at least four new trustees to be appointed each year at the AGM. However, it has been difficult to find new trustees to come forward during 2020 due to the ongoing COVID-19 pandemic, work pressures and lack of time to commit, so progress has been slower than hoped.

In December 2020, the NCA trustees decided to disband the Operations Committee (OC), this was primarily as a result of two key trustees resigning, and also the long-standing Treasurer resigning. The plan going forward is to allow the Newcourt Community Centre (NCC) to become more autonomous, still retaining reporting links to NCA trustees. This revised scheme continues to relieve the trustees of the day-to-day decisions thus allowing them to concentrate on their main aims and objectives. Such decisions focus on community feedback, community support, event funding, social activities, new ideas for developing local groups and supporting the needs of the various age groups in the area.

In 2020, and continuing into 2021, the COVID-19 pandemic has caused many financial and logistical issues for Newcourt Community Association and Newcourt Community Centre (NCC). The trustees continue to identify any major risks facing the NCA and the NCC and take such steps as they can to mitigate them in these unprecedented times. .

2. Objectives, Activities and Public Benefit

The charity's objectives are to:

- benefit the residents of the Newcourt district of Exeter, Devon and its neighbourhood (without distinction of sex, sexual orientation, race or of political, religious or other opinions) by associating together these residents and the relevant local authorities, voluntary and other organisations in a common effort to improve community life and to provide facilities in the interests of social welfare and the local environment with the objective of improving the conditions of life for the residents.

In furtherance of these aims, the CIO shall:

- communicate local information, gather and consider residents' ideas, concerns and opinions.
- design, manage and promote activities.
- consult and liaise with local authorities and other relevant parties.

The trustees are satisfied that the charity's objectives meet the public benefit purpose of the advancement of community development.

NEWCOURT COMMUNITY ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31ST DECEMBER 2020

3. Values, Mission and Vision

Our Values represent who we are and why we do what we do:

- We are committed to making Newcourt a great place to live - a safe, welcoming, positive community.
- We value and encourage the friendships and relationships that are formed through community activities as part of a healthy community life.
- We value being part of the wider communities of Exeter and Devon.
- We believe in transparency and openness in the way that we conduct ourselves and our activities, working together to serve the community.
- We respect and value every member of our community.

Our Mission represents what we do:

- We connect and communicate with residents through face to face, printed and electronic means.
- We manage and maintain a community centre to provide a range of activities that benefit the community and generate revenue to sustain the facility.
- We aim to unite and actively involve residents to build a sense of community, promoting mutual support and safety.
- We organise community-building activities whilst supporting groups in their local activities.
- We facilitate individuals, working groups and initiatives to help address local issues.
- We advocate and campaign on behalf of community needs, acting as the collective voice of residents with local businesses, authorities and developers.
- We reach out to underrepresented areas of the growing community and look to nurture and develop representation from those areas.
- We work to build good relationships with the wider communities of Exeter and Devon, local authorities, developers, and other organisations relevant to the Newcourt community.

Our Vision represents our long-term Vision of our future:

- That Newcourt is great place to live.
- To fully engage with and support all residents and understand the needs of the whole community.
- To provide sustainable and up-to-date facilities through a Community Centre that is attractive, accessible, welcoming and appealing to all residents.
- To grow and consolidate Newcourt as a vibrant community, and to encourage initiatives that help residents to flourish.

4. Achievements and performance

The NCA has continued to support the growing community of Newcourt which now has approx. 3,000 homes in 2020. Until the COVID-19 pandemic struck with a complete UK lockdown in March 2020, and ongoing restrictions all year, the Community Centre had become a focal point for local information and for the use and enjoyment of the residents through many activities:

- Babies and toddler groups.
- Street Dance classes for children.
- Science learning experience for children.
- Drama sessions for children (Northcott Theatre etc.).
- Weekly Health Visitor / Family Focus sessions.
- Monthly 'Litter picking' events.

NEWCOURT COMMUNITY ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31ST DECEMBER 2020

4. Achievements and performance (continued)

- Art and craft art experiences for adults and children.
- Gardening at the community centre's mini allotment plots.
- Newcourt running group meeting point.
- Weekly coffee club for the over 65s
- Monthly Newcourt WI (Women's Institute) meetings.
- YMCA 'Cafe Thursday' for IT support, craft activities, gardening, refreshments etc.
- We linked up with our new Community Builder to help with new ideas and connecting people.

Children's and Youth activities – When allowed this year, Community Arts Newcourt (CAN) was well supported, providing street dance classes. At Christmas there was an opportunity to 'Meet Father Christmas' by appointment, with covid secure precautions in place. This raised funds for the BALLOONS charity. The NCA, (with local youth leaders), is planning a youth group at the community centre. This would initially be funded by the NCA, where they can meet in the centre after school once a week.

Achievements.

Wellbeing has been a focus for the NCA. Installation of a defibrillator funded by money raised in 2019, followed by training with South West Ambulance Service.

The NCA 'Community Arts Newcourt' (CAN), supported by NCA funding, provides low-cost Street Dancing in Newcourt and organises many arts related activities and projects. There are once-monthly meetings including low-cost / free demonstration and practice in pottery, painting, drawing, conversational French/German etc, as requested by participants, and children's drama events run by the Northcott Theatre.

Business hire (charged at business rate, reduced for regular hirers).

Business hire was severely affected in 2020 by the COVID-19 pandemic. However, those limited bookings which provided an essential service to the community to support health, wellbeing, mental health have been allowed to continue. The small income received from these bookings has helped to contribute to covering running costs / overheads of the Community Centre.

Communication, technology and conformity.

The twice-yearly newsletter posted through every letterbox, has brought residents up to date with local news and events. Regular contact was established with the Community Builder to give feedback from local people. The Community email service continued to inform residents in matters of local interest, issues and events. The Website and booking system were well used and indicate the vibrant facilities in the Community Centre.

Newcourt Mutual Aid.

This service was set up by the NCA with a new Facebook group, and a new messaging phone service to enable anyone in the community to volunteer or to request assistance during the covid-19 pandemic. The self-support Gazebo Group was set up in the car park at the Newcourt Community Centre to support members of the community who were struggling mentally with the effects of the pandemic.

Community Centre.

Additional safety lighting has been installed. Dimmable wall lights were fitted, that were more suitable for certain activities.

The centre garden has been given a 'makeover' to improve the facility, the paths have been improved, and new fencing and a bench for the gardeners have been installed.

NEWCOURT COMMUNITY ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31ST DECEMBER 2020

5. Financial Review

The charity made a cash deficit in the year of **£11,074** (2019 – cash deficit £3,918).

Total cash receipts were **£62,930** a decrease of 33% compared to the previous year (2019 = £93,870). There were four minor grants totalling £29,073 during the year, and the rental income from the Newcourt Community Centre showed a 60% decrease compared to 2019 (2019 =£82,457). The income for the Community Centre was **£56,196**.

Total cash payments were **£74,004** a 24% decrease compared to the previous year (2019=£97,788). There has been Capital Expenditure in 2020 of £5,475 to include enhanced LED dimmable room lighting / fire safety signs, essential building repairs and redecoration and a garden 'makeover'. Due to the COVID-19 pandemic, the Community Centre Salaries were mostly covered by the UK Government Coronavirus Job Retention Scheme (Furlough) grant. Community Centre payments showed a 19% decrease compared to 2019 (2019=£73,496). The expenditure for the Community Centre was **£59,709**

Total cash funds on 31st December 2020 totalled **£86,129** (2019 was £97,203).

A balance of **£71,466** is held by the trustees in two separate unrestricted funds to continue to develop the community centre and provide community facilities (£1,466) and as a reserve which may be invested in 2021 (£70,000).

A separate operating fund for the Newcourt Community Centre has a balance **£12,804**. The Community Centre made a deficit of **£3,513** in 2020.

A restricted fund totalling **£505** holds the balance of an ECC grant and a minor amount remaining from the Newcourt community defibrillator fund.

- Exeter City Council (ECC) Newcourt Community Centre Rent grant = £500
- Defib. donations fund = £5

The remaining unrestricted funds totalling **£1,354** have been assigned by the trustees to be spent as outlined in note 4 on page 12 of the financial statements.

NEWCOURT COMMUNITY ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31ST DECEMBER 2020

6. Reserves

The charity's cash reserves including the unrestricted Community Centre fund total **£85,624** at the year-end. The reserves cover adequately all current and anticipated financial commitments including:

- payroll and other operating costs of the Newcourt Community Centre (NCC),
- general management and administration costs of the charity,
- maintaining regulatory compliance as an employer
 - e.g., employment contracts, policies, health and safety
- maintaining regulatory compliance as a charity (e.g., new data protection legislation),
- provision to protect/maintain significant key installations (e.g., lifts, fire escapes),
- cash buffer for emergencies.

The trustees continually review their reserves and as the charity grows will ensure any further monies are set aside if necessary, to ensure all financial commitments continue to be met. Equally, as the charity grows, any surpluses will continue to be spent on the charity's objectives including:

- the goals and objectives
- improving the management tools, processes, and systems at the NCC
- improving the facilities and equipment at the NCC
- offsetting local competition from other facilities with rooms for hire

NEWCOURT COMMUNITY ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31ST DECEMBER 2020

7. Plans for the Future

The NCA has clearly defined goals and objectives that are consistent with its stated mission and vision statements. Goals provide a general sense of priority and direction for the charity's activities and events, and the investment of its financial resources. Objectives define specific and measurable things that should be completed by a certain date. Goals can look as far ahead as five years; objectives tend to be limited to the current year. The plan is regularly reviewed by the trustees each year.

Goals

- **Increase the number and diversity of residents** who actively contribute to leading and organising NCA activities.
- **Develop a succession plan** for NCA Trustees and Officers, and key team leaders and members.
- **Develop a training programme** for Trustees and Officers, and team leaders and members, to include governance, planning and problem-solving skills.
- **Minimise the need for further grant funding** from the local Council beyond that already pledged.
- **Provide timely communication** with residents about NCA goals and objectives, community activities and events, and matters of local interest.
- **Develop a relationship with ECC and developers** whereby they proactively communicate with the NCA on all planning and development matters that could impact Newcourt residents.
- **Maintain good relations with the local IKEA** management team.
- **Continue to address issues** identified in the adoption survey.
- **Continue to campaign for a Multi-Use-Games-Area (MUGA)**, to be constructed at the same time as the new housing development adjacent to the IKEA store.
- **Provide a wide range** of revenue-generating classes and activities to benefit the community.
- **Be a good neighbour for local residents** with respect to noise, safety and anti-social behaviour.
- **Organise community events and activities** that help bring residents together.
- **Increase the number of youth activities.**
- **Increase the number of complimentary community activities** and events in the community centre.
- **Explore opportunities to expand local neighbourly engagement groups.**


Objectives

Specifically, through 2021 we want to:

- Plan for our Community Centre to provide an even better experience for users of the Centre and enables us to increase the operating surplus.
- Support the newly council-appointed Community Builder in her role in Newcourt.
- Develop a social media communications strategy.
 - Strengthen relationships with our councils and developers.

The biggest challenge the NCA faces is finding residents who have the time, inclination, and enthusiasm to help in making a difference to this growing community. The specific goals of the NCA will not be realised unless more residents get involved for the benefit of the whole community.

This report was approved by the trustees on.....and signed on their behalf by:

Richard Whittaker (Chair)..........**Date**..... 09 / 08 / 2021

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
NEWCOURT COMMUNITY ASSOCIATION**

I report on the accounts of the charitable incorporated association for the year ended 31 December 2020, which are set out on pages 9 to 12.

Responsibilities and basis of report

As the charity trustees of the CIO, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Having satisfied myself that the accounts of the CIO are not required to be audited and are eligible for independent examination, I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Mr M Cronin MAAT FCIE
Bowhill Bookkeeping Services
172 Newman Road
Exeter
EX4 1PQ**

Signed

Date

NEWCOURT COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 DECEMBER 2020

	Unrestricted Funds £	Unrestricted Community Centre Fund £	Restricted Funds £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
RECEIPTS					
Grants	-	23,073	6,000	29,073	7,300
Rental Income – Community Centre	-	32,437		32,437	82,457
Functions / Event income		-			2,186
Other Income/Donations	704	686	30	1,420	1,927
TOTAL RECEIPTS	704	56,196	6,030	62,930	93,870
PAYMENTS					
Light, Heat & Water	-	3,591	-	3,591	4,161
Employment costs	-	42,471	-	42,471	46,143
Telephone	-	968	-	968	854
Rent	-	-	4,500	4,500	6,000
Maintenance (including Health & Safety)	-	4,533		4,533	1,910
Cleaning and Catering	-	1,806	-	1,806	4,814
Post, Print and Stationery	-	441	1,016	1,457	1,009
Information Technology	-	1,785	-	1,785	1,680
Payroll costs	-	849	-	849	944
Training Costs	-	330	-	330	1,050
Insurance	-	1,638	-	1,638	1,511
Events and other RF areas costs	966	-	2,338	3,304	4,603
NCA Capital Expenditure RF costs	5,475	-	-	5,475	13,689
Music Licences	-	-	-	-	1,594
Legal / Independent examination	-	1,004	-	1,004	700
Miscellaneous expenses	-	-	-	-	263
Repairs, Renewals and Equipment	-	293	-	293	2,295
Purchase of Fixed Assets – Fixt, Fittings & Furnit	-	-	-	-	2,440
Purchase of Fixed Assets – IT equipment	-	-	-	-	650
Purchase of Fixed Assets – General Equipment	-	-	-	-	1,478
TOTAL PAYMENTS	6,441	59,709	7,854	74,004	97,788
NET RECEIPTS/(PAYMENTS)	(5,737)	(3,513)	(1,824)	(11,074)	(3,918)
TRANSFERS BETWEEN FUNDS (note 3)	(16)	-	16	-	-
NET MOVEMENT IN FUNDS	(5,753)	(3,513)	(1,808)	(11,074)	(3,918)
CASH BALANCES BROUGHT FORWARD	78,573	16,317	2,313	97,203	101,121
CASH BALANCES CARRIED FORWARD	72,820	12,804	505	86,129	97,203

NEWCOURT COMMUNITY ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES

YEAR ENDED 31 DECEMBER 2020

	Unrestricted Funds £	Unrestricted Community Centre Fund £	Restricted Funds	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
CASH FUNDS					
Bank Current account	72,820	12,621	505	85,946	97,138
Petty Cash	-	183	-	183	65
TOTAL CASH FUNDS	72,820	12,804	505	86,129	97,203
OTHER MONETARY ASSETS					
Rental Income – Community Centre	-	1,005	-	1,005	5,486
Deposits held	-	575	-	575	-
Other (Donations/Nct.News ADs/PayPal)	-	114	-	114	230
NCA C.A.N. cash-in-hand	-	-	-	-	130
Owed by GWR (station fund to reclaim)	-	-	-	-	100
MBSS Security (Overpaid Invoices)	-	360	-	360	-
TOTAL OTHER MONETARY ASSETS	-	2,054	-	2,054	5,946
LIABILITIES					
Light and Heat & Water	-	444	-	444	405
Charity Donations (BALLOONS)	59	-	-	59	-
Charity Donations (Children's Hospice SW)	-	-	-	-	76
Telephone	-	100	-	100	-
Independent Examination	-	1,000	-	1,000	800
Deposits held	-	575	-	575	-
Bookkeeping	-	88	-	88	-
Payroll costs	-	52	-	52	-
Information Technology	-	25	-	25	-
Cleaning & Catering	-	40	-	40	-
SWAS (procurement of DEFIB package)	-	-	-	-	2,160
MATT (Electrician to fit DEFIB at NCC etc.)	-	-	-	-	200
ECC (NCC Rent)	-	1,381	-	1,381	-
TOTAL LIABILITIES	59	3,705	-	3,764	3,641

ASSETS RETAINED FOR OWN USE

The charity holds various fixtures, fittings and furniture, IT office and garden equipment. These have an approximate value of **£10,792** at the year-end.

The charity holds a 30-year lease on Newcourt Community Centre from Exeter City Council. A grant of £5,000 was granted to the charity by Exeter City Council to cover the part of £6,000 rent payable. The charity was also entitled to full rates relief.

These accounts were approved by the trustees on.....and signed on their behalf by:

Richard Whittaker (Chair)



..... Date.....

09 / 08 / 2021

NEWCOURT COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES

Accounting Convention

The financial statements are prepared under the receipts and payments basis and comply with the Charities Act 2011 and follow best accounting practice as laid out in the SORP FRS 102.

2. TRUSTEES' REMUNERATION AND EXPENSES

No remuneration, directly or indirectly, out of the funds of the charity was paid or is payable for the year to any of the trustees, or to any other person or persons known to be connected to any of them.

The charity's insurance included trustee indemnity insurance.

No reimbursement of expenses in respect of services provided has been made or is due to be made to any of the trustees.

There were no related party transactions during the year.

3. RESTRICTED FUNDS/TRANSFERS BETWEEN FUNDS

	Fund Balances B/Forward £	Receipts £	Payments £	Transfers From Unrestricted Funds £	Fund Balances C/Forward £
Defibrillator Fund donation	2,313	30	(2,338)	-	5
DCC – N/ct. News Printing	-	1,000	(1,016)	16	-
ECC – Rent grant	-	5,000	(4,500)	-	500
Total Funds	2,313	6,030	(7,854)	16	505

Defibrillator Fund

The aim of this fund was to provide a community defibrillator and training at the Newcourt Community Centre. Restricted donations have been given to help support this project, **£2,313**, brought forward from 2019 and a **£30** donation in 2020. The defibrillator was installed, and training given in 2020. The fund was expected to raise further monies at events throughout 2020, however COVID-19 meant that this did not happen. A small sum is carried forward to 2021.

Devon County Council

A **£1,000** grant was given to the charity for the purchase of printing services for both the Summer and Winter editions of the Newcourt News. Costs exceeded the grant given and therefore a transfer of £16 was made from the unrestricted funds.

Exeter City Council

A **£5,000** grant was also given by Exeter City Council in lieu of rent payable (*£6,000 in tax year*).

NEWCOURT COMMUNITY ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2020

4. UNRESTRICTED FUNDS

Unrestricted Community Centre Fund

Grants from Exeter City Council were originally given to establish and develop the Newcourt Community Centre. The fund is now self-funding using rental income from the hire of the venue. It is unrestricted but has been shown separately to facilitate monitoring by the trustees. The year-end cash balance is **£12,804**.

Unrestricted Funds

The remaining monies are held in the charity's unrestricted funds. This consists of **£71,466** held by the trustees in two unrestricted funds to develop the Newcourt Community Centre and provide community facilities (£1,466) and as a reserve to be invested in the current year (£70,000).

The remaining year-end cash balance of **£1,354** comprises as follows:
NCA (Events Team), £110, Community Arts Newcourt (CAN), £96, Other Funds, £1,148.

5. OUTSTANDING GUARANTEES

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the period end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

6. POST BALANCE SHEET EVENTS/GOING CONCERN

The Covid-19 pandemic continues into 2021. In line with government instructions, the Newcourt Community Centre remains seriously affected due to lack of income from rentals.

At the time of agreement/signing of the financial statements, it was impossible to estimate the full financial impact the pandemic would have on the charity.

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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
NEWCOURT COMMUNITY ASSOCIATION**

I report on the accounts of the charitable incorporated association for the year ended 31 December 2020, which are set out on pages 9 to 12.

Responsibilities and basis of report

As the charity trustees of the CIO, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Having satisfied myself that the accounts of the CIO are not required to be audited and are eligible for independent examination, I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Mr M Cronin MAAT FCIE
Bowhill Bookkeeping Services
172 Newman Road
Exeter
EX4 1PQ**

Signed Martin Cronin

Date 8th September 2021